



## Architectural /Design Review Application Process

**Exempt Items:** (do NOT require prior written approval)

- Maintenance of your landscaping: plants/trees replaced with similar material and seasonal color changes
- Repainting your house the same original color

**Exempt Items w/ Restrictions:** (do NOT require written approval; please see guidelines Section 4.2 Review Exempt for details prior to making any modifications)

- Antennas
- Flagpoles
- Gate Screening
- Landscape Accessories (Yard Ornaments)
- Retracting Screens
- Satellite Receivers
- Security/Screen Doors
- Signage
- Window Screens or Tint

**Non-Exempt Items:** (DO require approval – please follow application steps below)

1. **Download** two applications – Sub Association (except Easton Place) and Master Association.
  - Forms can be found on our website at [www.providencelvhoa.com](http://www.providencelvhoa.com); go to the Design Review tab; you will be able to print out forms for your Sub and Master Association.
2. **Complete** and sign all forms; prepare plan set.
3. **Submit** all completed forms and plan set to your Sub Association (contact information is listed on forms).
4. The **Sub Association** Architectural Review Committee will review and make a decision (check with your sub-association for how often their committee meets).
  - a. Most **Sub Associations** will forward approvals to the Master Association (check with your sub-association on how their process works).
5. **Master Association** Design Review Committee will review and make a decision on the package (Master HOA Committee meets every two (2) weeks).
6. You must receive **approval** letters from both your Sub Association and from Providence Master Homeowners Association before any work may commence.

**Living material is required** in all rear yards; the minimum recommended is (2) trees and (15-30) shrubs. However, if you have a smaller lot, less will be considered.

**Prohibited Plant List** (the following are not permitted):

- Baccharis sarothroides/Desert Broom
- Bermuda Grass/Cynodon Dactylon
- Common Olive (fruit bearing)/olea europea
- Cottonwood
- Green Fountain Grass/Pennisetum sectaceum
- Mulberry/Morus alba
- **Palm Trees** of all varieties
- Tamarisk/Tamrix spp.

# Providence Master Homeowners Association Design Review Application Process

(Prior to starting any exterior modification)

